## 

Purnell C. Pacheco

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## Tuesday 03RD November 2015

***to whom it may concern***

I Purnell C. Pacheco was previously contracted with SWMCOL as the ***Cost Project Accountant*** for the first recycling plant in T&T which is a project undertaking by SWMCOL.

I wish to express my desire to apply for any vacant post at your establishment,in relations with my working experience and qualifications.

I have many years of Financial & Administrative experience and ICT knowledge which will be a great asset to your organization, while being hardworking, punctual, honest and responsible. I am also motivated by new challenges in a dynamic environment, while gaining further experience and responsibilities. Through international work experience, I have developed exceptional customer service & team building skills.

I also have a valid driver’s permit and have been driving for over 10 years, once given the opportunity to work at your establishment I shall as a priority, always be disciplined and by extension, get the job done.

Attached is my resume and I am willing to attend an interview if needed.

Thanking you in advance for your kind consideration.

Cheers,

**Purnell C. Pacheco**

**Mr. Purnell C. Pacheco**

**Email:** [rockypacheco@yahoo.com](mailto:rockypacheco@yahoo.com)

**Cell: + 1 868 755-7144 / + 1 868 374-1043**

***career Objective***

I am very versatile in many fields with very good guest & customer service that would be an asset to any organization. I also adhere to international accounting standards and principle and to use all available technologies and reading material to advance my accounting knowledge, this will bring a challenging and rewarding career within any organization.

* **CXC ‘O’ LEVELS GENERAL**

(Math’s **2**, English **2** POA **2**, POB **2**, Science **2**, Social Studies **2**)

* **ACCA LEVEL III**
* **crowd management –(cm)**

(STCW 95 A-V/3 Paragraph 1.2.4)

* **basic safety training-( pst,pssr,fa)**

(STCW-95 A-Vi/1-1 Personal Survival Techniques/Survival craft & rescue boat )

(STCW-95 A-Vi/1-3 First Aid)

(STCW-95 A-Vi/1-4 PERSONAL Safety And Social Responsibilities)

* **marine Fire Fighting training program-(mfft)**

**(**STCW 95 Table A-VI/1-2)

***Education***

* **La Puerta Gov. Primary School**

1985 TO 1990

* **Diego Martin Junior Secondary School**

1991 TO 1994

* **Barataria Senior Comprehensive School**

1995 TO 1997

* **School of Business and Computer Science (SBCS)**

2005 TO 2008

***Summary of accomplishment / computer skills***

* ACCA Level 3 – Two (2) papers to rewrite
* Certified Firefighter with additional Safety Certifications.
* Fundamental Senior Accounting Knowledge & Cost Accounting
* Hospitality/Hotel and Restaurant Management/ Great Costumer Service
* Effective detail oriented, highly organized, Strong Analytical & Problem solving Skills
* Proficient in {MS. Office Suite, Peachtree, Quick Books, ACCPACC, MS, Fidelio, MS/AX/GP. Dynamics, SAP, Micro Pay and Fidelio Cruise}.
* Revenue Outlet Audit/ Micros Report & F&B overall exposure
* Treasury Management/ Cost Accounting
* AP.AR. Recons & Journal Entries
* Cash Flow Management, Budgeting Projections
* EOM Accounts , Vat & Statuary Payments
* Shipping Accounts
* Restaurant Management/ Supervision
* Budgetary Proposals
* Night Audit / Restaurant & Front Office Management

***overview of Professional work Responsibilities***

* Costing & Fixed Assets, Project Accounting
* Restaurant Management/ Supervision
* Manager AP.AR/ Credit Control & Cost Control
* GL Recon, BS & TB Postings/Financial Reporting
* Bank Recon Both USD & TTD
* Bank Mandates, Purchasing & logistics
* Casino /Gaming Supervision
* Payroll with Online Banking ACH Direct Deposit

***Mrs. Karen Obrien***

*Finance Manager*

*L.J. Williams Ltd*

***#674-1500***

***Ms. SHAMEZZ BARKAR***

*Revenue Accountant*

*Carlton Savannah Hotel*

***#621-5000***

* **Carlton Savannah Hotel**

Treasury/Assistant Accountant

**2007-2009**

* **L.J. Williams ltd**

Treasury Officer

**2005- 2007**

* **Princess Curises**

Bar Supervisor/Guest Service Supervisor& Restaurant Supervisor.

**2001-2005**

***Professional work experience***

* **swmcol – beverage container project (bccp) .**

Lead Project Cost & Budgeting Financial Accountant-BCCP Project

**2014-2015 (Contract)**

* **S.W.A.T Estate Police co. ltd.**

Cost / Project Accountant

**2012-2013 (Contract)**

* **Norwegian Cruise Line**

Financial Accountant/Restaurant Manager

**2009-2012**

* Revenue Out let Audit
* Treasury Management
* AP. AR Recons
* Cash Flow Management
* Costing
* EOM Accounts
* Shipping Accounts

***Activites & interest***

* Music listening
* Reading News Articles/ Current Events
* Recreational Activates.

***Professional references***

***Mr. Keston Coker-MBA,FCCA,CA***

*Manager, Management Accounting*

*T&T Solid Waste Management Company*

***#706-8211***

***Dr. Roberto Osborne***

*Hr/Office Manager*

*S.W.A.T. Estate Police CO. Ltd*

***#384-7124***

***Purnell C. Pacheco***

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